

**MINUTES
REGULAR BOARD OF DIRECTORS MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT**

**Wednesday, March 6, 2019
8:00 a.m.**

1. Call to Order

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Avenue, Claremont, California. The presiding officer was President Bob Kuhn.

2. Pledge of Allegiance

3. Roll Call

Directors Present

Bob Kuhn, President
David De Jesus, Vice President
Brian Bowcock, Secretary
Joe Ruzicka, Treasurer
Carlos Goytia, Director
Denise Jackman, Director
John Mendoza, Director

Staff Present

Matt Litchfield, General Manager
Steve Kennedy, Legal Counsel
Liz Cohn, Sr. Financial Analyst
Maria Contreras, Administrative Assistant
Ray Evangelista, Engineer
Mario Garcia Chief of Engineering / Operations Officer
Kirk Howie, Chief Administrative Officer
Steve Lang, Water Operations Manager
James Linthicum, Chief Finance Officer
Ben Peralta, Project Manager
Esther Romero, Accounting Technician

Guest present: Ted Ebenkamp, Walnut Valley Water; Ed Hilden, Walnut Valley Water; Erik Hitchman, Walnut Valley Water; Ben Lewis, Golden State Water; Tony Lima, Rowland Water; Szu Pei-Lu-Yang, Rowland Water; Darron Poulsen, City of Pomona; Brian Tueber, Walnut Valley Water; Dave Warren, Rowland Water; Chris Lancaster, Civic Publications; Janet Zimmerman, CV Strategies

4. Additions to Agenda

No additions requested.

5. Reorder Agenda

No reorder of Agenda.

6. Public Comment

No public comment.

APPROVED MINUTES

Regular Board Meeting Minutes – 20190306

9439

7. General Manager's Report

7.A Chino Basin Project Memorandum of Understanding

General Manager Matt Litchfield presented the Board with information regarding IEUA and the grant they successfully applied for and obtained regarding Prop 1 funding for the Chino Basin program; the grant totaled \$206.9 million dollars in funding. Three Valleys is interested in participating with IEUA regarding this specific project and for funding to go to a capital program.

IEUA wants to construct a 15,000 AF/year waste water treatment facility for advance treatment for ground water recharge. Each year they recharge that water into the ground and into the Chino Basin bank.

IEUA is seeking a non-binding MOU from all stake holders involved in this project, basically an agreement for the IEUA and participating agencies to work collaboratively toward a common goal. This agreement is non-binding and we can always remove ourselves if we don't like the way this agreement is going. They are asking that we execute the agreement with the stake holders and will bring back to the March 20th meeting for approval.

7.B Capital Projects Update

The Grand Avenue project disinfection process will take place at the Miramar Treatment Plant. The well will be enclosed to reduce noise for the residents in the area. Water from Well Nos. 1 & 2 will be combined with the Grand Avenue well at the Miramar Treatment Plant, disinfected and discharged into effluent reservoirs. Estimated engineers cost of project is \$4.2 million, about half of that amount is for the pipeline construction.

A pre bid meeting was held on February 28th and a bid opening meeting will be held on March 21st. The estimated timeline for the project is as follows: Notice to proceed in early May. Start of project mid-June. The construction project will take approximately 9 months.

7.C Salary Schedule

A change to the salary schedule was brought to the board for approval. When the Strategic Plan was adopted, the position of *Water Operations Manager* was reclassified to *Chief Water Resources Officer* which requires a change in the salary schedule. This is an informational item only and will be brought back for adoption in 2 weeks. Salaries are posted with the most recent adopted version on the TVMWD website.

7.D FY 19-20 Budget Workshop

The board was presented with the following items in a workshop format:

- FY 2019-20 draft budget;
- CY 2020 draft rates;
- CY 2020 draft fixed charges;
- CY 2020 draft capacity charge

Based on this first draft of the budget, TVMWD would be able to maintain the current \$10 surcharge discount for CY 2020 and into the foreseeable future.

A discussion ensued regarding the State Lobbyist in Sacramento, advertising and memberships regarding the budget. It was suggested that a separate Ad Hoc committee look into these items in further detail and report back to the board.

7.E FY 19-20 Annual Purchase Orders

General purchases exceeding \$50,000 and public projects exceeding \$200,000 are to be approved by the Board. Staff has listed vendors/contractors used on an ongoing basis. Staff felt it appropriate to bring these before the Board for consideration for next fiscal year.

- ACWA Joint Powers Insurance Authority (JPIA) - \$675,000 for medical, dental, vision, life, liability, property and workers' compensation insurance.
- Michael J. Arnold and Associates - \$85,000 to serve as state legislative lobbyist. Includes supplemental travel to Sacramento by staff and other legislative expenses.
- Brunick, McElhaney & Kennedy Professional Law Corporation - \$140,000 for legal services.
- Chemicals -
 - o JCI Jones Chemicals - \$80,000 for chlorine
 - o Kemira Water Solutions - \$120,000 for aluminum chlorohydrate
 - o Univar USA and Brenntag Pacific - \$130,000 for sodium hydroxide
 - o Alpine Technical Services - \$85,000 for algaecide (EarthTec)
- Denali Water Solutions - \$65,000 for sludge removal services.
- CLS Landscape Management - \$55,000 for landscape maintenance for TVMWD's various infrastructure sites.
- Hach Company - \$75,000 for lab supplies, specialized equipment and servicing,

It was suggested that an Ad Hoc committee consisting of Director Carlos Goytia, Director David DeJesus and Director Denise Jackman be convened to discuss these budget items in detail and report back to the Board.

8. Closed Session – Public Employee Performance Evaluation, pursuant to Government Code Section 54957

Title: General Manager

8.A Closed Session Announcements

No Reportable Action

9. Future Agenda Items

None

10. Adjournment

Meeting adjourned at 11:15 a.m.

11. Next Meeting

Special Board Meeting, Wednesday, March 13, 2019 at 8:00 a.m.



Bob Kuhn
President, Board of Directors
Three Valleys Municipal Water District



Recorded by: Maria Contreras
Administrative Assistant